

TOUR NOTE

On 03-02-2010 I started from Ambassa at 3:00 pm and reached BDO Office, Salema by 4:40 pm. I inspected cash book of BDO Office, Salema. BDO, Salema reported that internal audit had found some missing entries mostly on receipt side of the cash book because of which the cash balance as per cash book is less by around Rs.54 lakhs. On test check basis, I compared the cash balance as per cash book and per pass book as on 23-10-2009 and found that the cash balance as per pass book exceeded by an amount of approximately Rs.64 lakhs from that of cash book. This might have been mainly because of missing entries on receipt side and non-encashment of some of the cheques issued by the BDO in favour of payees. BDO has been advised to prepare bank reconciliation statement with the cash book afresh. By this, the deficit cash balance as per cash book will automatically reduce. BDO should also identify if there is any missing entry on either side of the cash book for last 2-years and the same should be reflected in the cash book immediately. The work to be completed within 10-days.

Thereafter, I visited Nakful ADC village where Kishore Adhikari, Panchayet Secretary and Sri Binanda Debbarma, GRS were present. The village had generated on an average 58 person days per family demanding work. An unspent balance of Rs.2,54,977/- under MKNREGA will be spent by **15-02-2010**. The Panchayet Secretary informed that the work order has already been issued in this regard. The overall record maintenance was good in the Panchayet. As against 16,000 person days generated, on line entries for 13,594 person days have already been done. The work of remaining entries to be completed by 10-02-2010.

The Panchayet Secretary informed that muster roll related to 2009-10 are lying in BDO office for uploading. It was instructed to the BDO & Panchayet Secretary that only photocopies of muster rolls should be submitted in BDO office for uploading. The original muster rolls should always be kept in the Panchayet Office. All the original muster rolls which have been submitted in BDO office should be taken back to the respective Panchayet Offices. BDO may ensure that such instructions is followed in other Panchayet offices also.

The payment of PDF should also be done through MKNREGA accounts wherever applicable.

I returned back to Ambassa by 8:40 pm.

Sd/-

(Brijesh Pandey)

District Magistrate & Collector,
Dhalai District : Ambassa.

Government of Tripura

Office of the District Magistrate & Collector,
Dhalai District : Jawaharnagar

No.F.10(3)-DM(D)/CON/09/5203-04

Dt. 05-02-2010.

Copy to:-

- The Commissioner & Secretary, RD Department for kind information.
- The BDO, Salema for information and necessary action.

Sd/-

(Brijesh Pandey)

District Magistrate & Collector,
Dhalai District : Ambassa