

**GOVERNMENT OF TRIPURA
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
DHALAI: JAWAHARNAGAR**

No.F.3(3)/DM(D)/DEV/11/ 3544-57 Dated, Jawaharnagar, the 26th July, 2011.

MEMORANDUM

Sub:- Action points on the minutes of R.D. Review Meeting held on 18th June, 2011 under the Chairmanship of Hon'ble Minister, R.D. Department, Government of Tripura.

All concerned shall take action against the following action points on R.D. Review Meeting held on 18th June, 2011 at 10:30 A.M. under the Chairmanship of Hon'ble Minister, R.D. Department, Government of Tripura in Conference Hall No. 3, New Secretariat Building, Agartala.

The following preparatory arrangements has to be taken for conducting BPL survey:-

1. **BPL Census:-**

1. Selection of Enumerators (for socio-economic and caste status) – Enumerator and Supervisor will have to engage by the concerned Block Development officers or Executive Officers(N/P) as per guidelines. It should be ensured that any staff is not engaged as enumerator for Panchayat in which he resides (home Panchayat) or the Panchayat in which he/she is posted. Enumerator or Supervisor who were engaged earlier may be given priority considering their experience. If the erstwhile Enumerators are transferred, then concerned SDMs shall take steps to engage Enumerators. G.R.S and Panchayat Secretaries may be appointed as Enumerators. No teacher should be engaged for this survey.

(Action – ADM-I/DSO/ BDOs/ SDMs)

2. Training of Enumerator and Supervisor is to be imparted in two phases in the concerned Block or Nagar Panchayet by the Master Trainers. Training schedule for each batch for 50 trainees will be for two days where resource persons from Census Dept & Bharat Electronics Ltd. Will be present.

(Action – ADM-I/DSO// All BDOs)

3. BDOs/SDMs shall ensure setting up of data centres as per specification with necessary networking facilities.

(Action – All BDOs)

II. **National Rural Livelihood Mission (N.R.L.M):**

1. 1 (one) agency has been engaged for preparation of Perspective Plan and Annual Action Plan under NRLM. 10% R.D. Blocks shall be taken up for intensive works under NRLM in the 1st phase and 100 Project Facilitation Teams will be formed for executing the 1st phase.

(Action – PD DRDA, Dhalai)

2. NRLM will be launched in Tripura from 1st January, 2012 and SGSY will be phased out on 31st December 2011 by integrating with NRLM. The project would be taken in phases.

(Action – DM/ PD DRDA)

3. Four PFTs has to be formed immediately and salary component of 5 members of the PFT to be computed. Simultaneously initial action plan has to be prepared.

(Action –PD, DRDA, Dhalai)

III. **M.G.N.R.E.G.A. :**

1. In order to streamline the Fund flow under MGNREGA right from the account of SRDT to the end entities within a few hours, the “ Fund Flow Management System” a web base online application software developed by NIC is being introduced on pilot basis initially for the entire West Tripura district and one block from each of the reaming 3 districts. The blocks of remaining 3 districts are Ompi RD Block of South, Ambassa RD Block of Dhalai And Dasda RD Block of North Tripura. A meeting in this regard was held with Head of the Principal Banks on 13th June, 2011 wherein a power point presentation was given by NIC officers on FFMS. Bankers has given their consent to implement the system and accordingly it was also decided that separate MoU will be signed with TGB, TSCB, UBI and SBI. A workshop was arranged by RD Department on 20-06-2011 for all Branch Managers of all the selected bank branches, all BDOs, CIC operators, Account Assistants, Cashiers of respective blocks and Line Departments will participate.

(Action – MGNREGA CELL/BDOs/BANKS)

2. If the system FFMS is to be successfully operationalized in entire state, then absorption capacity of the state would be increased. Fund will flow smoothly to various implementing agencies without funds being parked at any level. All DPCs(DM & Collectors) will have to take initiative and concerned BDOs shall be instructed to maintain coordination with bank branches and line Departments.

(Action – DM/BDOs)

3. Separate zero balance bank account for all GPs/VCs and Line Department shall be opened for implementation of FFMS. For opening of zero balance account by the line departments, FD will give concurrence shortly.

(Action – All BDOs/Line Departments)

4. If there are any MGNREGA accounts with the Post Office or Banks other than the listed Principal Banks, the same are to be closed and simultaneously new accounts has to be opened with the listed banks.

(Action- All BDOs)

5. 50% of the total allocation of MGNREGA funds meant for Forests & Sericulture Deptt. During the current financial year 2011-12 may be released immediately instead of 25% for plantation and other purpose.

(Action – All BDOs)

6. List of roads to be taken up in PMGSY with PWD needs to be sent to RD Deptt. , immediately based on which a meeting shall be convened at State level for finalization of roads to be taken up.

(Action – OC, Development Section)

7. Some projects like riverside plantation, bamboo jongra, honeycomb structures etc. implemented through Forests Deptt. , should be avoided as these projects yield very insignificant results. DFOs may also be instructed accordingly.

(Action – All BDOs /DFOs)

8. The total allocation for Horticulture for the current financial year 2011-12 is 51.02 crores, release of only 25% of the total allocation may be considered as Horticulture Department has not able to take up MGNREGA works.

(Action – All BDOs)

IV. IAY : INDIRA AWAAS YOJANA (IAY)

1. Restriction should not be imposed in release of 1st installment IAY funds (for both normal and RoFR) to beneficiaries accounts. However, regular monitoring should be there to ensure that the beneficiaries are utilizing fund and 2nd installment shall be released based on the report of utilization of funds.

(Action –All BDOs)

2. BDOs should ensure that all beneficiaries for the 2011-12 for IAY (both normal & RoFR) are selected and workshop is conducted.

(Action – All BDOs)

3. Initiative may be taken to sensitize other banks like UBI to provide loan upto Rs.20,000/- @ 4% interest under DRI scheme to the willing beneficiaries

4. BDOs shall initiate providing payment to the IAY beneficiaries through BCs. BCs will get Rs.50/- per IAY beneficiary for the entire transaction from IAY contingency.(Action – All BDOs)

5. The BDOs should not have separate bank account for IAY and RoFR rather separate ledger should be maintained for IAY (Normal) and RoFR beneficiaries. And interest accrued from the funds will be utilized for RoFR.

(Action- BDOs)

6. Audit of IAY A/C needs to be done on priority basis.

(Action – All BDOs/DRDA)

V. S.G.S.Y :-

1. Expenditure on SGSY infrastructure, Training, Revolving Fund should be geared up State of the art training equipments like Driving Simulators may be procured for effective training. RSETI may also be involved in training management. Proposals for infrastructure creation under SG?SY shall only be taken up for equipping the existing infrastructure only for better utilization of the assets already created.

2. All Blocks shall convene meeting for reviewing S.G.S.Y. (Action-All BDOs)

3. Audit of SGSY A/C in all DRDAs needs to be done on priority basis.

(Action – PD, DRDA, Dhalai)

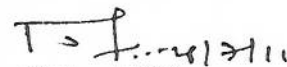
1. Ruralsoft :-

a) A General Order will be issued from CERD for making the use of Ruralsoft for preparation of estimates and issuance work orders through Ruralsoft as mandatory.

b) Although checking of smaller estimates is possible in RuralSoft, problems arise while incorporating larger estimates. NIC and EE, RDs to sit once again to sort out problems.

c) In those E.E. RD offices where net connectivity is slow, the concerned E.E. R.D shall visit the Block offices and enter the work orders etc. from there BDOs to provide 1 room accommodation to EEs exclusively for this purpose.

All concerned are requested to adhere to the compliance of the above instructions.



(Kiran Gitte, IAS)

District Magistrate & Collector
Dhalai:Jawaharnagar